

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**August 15, 2019**

**MINUTES**

<b>I. OPENING BUSINESS</b>
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**I.A. CALL TO ORDER – 6:00 P.M.**

1. Roll Call

President Na called to order the regular meeting of the Board of Education, Thursday, August 15, 2019, at 6:00 p.m. with Blair, Cruz, Gagnier, Schaffer, and Na present.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Na adjourned to closed session at 6:00 p.m. regarding conference with legal counsel existing and anticipated litigation; public employee discipline/dismissal/release; public employee appointment: elementary school and high school assistant principals; and public employee performance evaluation: Superintendent.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.**

1. Report Closed Session Action

President Na reconvened the regular meeting of the Board of Education at 7:00 p.m. with Blair, Cruz, Gagnier, Schaffer, and Na present. The Board met in closed session from 6:00 p.m. to 6:51 p.m. regarding conference with legal counsel existing and anticipated litigation; public employee discipline/dismissal/release; public employee appointment: elementary school and high school assistant principals; and public employee performance evaluation: Superintendent. By a unanimous vote of 5-0 with Blair, Cruz, Gagnier, Schaffer, and Na voting yes, the Board appointed: Gabriel Ramirez as assistant principal of Don Lugo HS effective August 16, 2019; Vanessa Freedman as assistant principal of Butterfield Ranch ES effective August 19, 2019; Linda Mackessy as

assistant principal of Ayala HS effective August 16, 2019; and Jae Heon Lee as assistant principal of Hidden Trails ES effective August 16, 2019. Additionally, by a unanimous vote of 5-0, the Board voted to accept the Resignation Agreement and General Release between the District and certificated employee 8008, and pursuant to the terms of the agreement, certificated employee 8008 will resign effective August 15, 2019. No further action was taken that required public disclosure.

2. Pledge of Allegiance  
Tom Mackessy led the Pledge of Allegiance.

**I.C. PRESENTATIONS**

1. Facilities, Planning, and Operations: Measure G Update  
Greg Stachura, Assistant Superintendent of Facilities, Planning, and Operations provided an overview of Measure G progress.
2. Human Resources: Staffing and Enrollment  
Richard Rideout, Assistant Superintendent of Human Resources, and staff gave a report on staffing and enrollment to date.

**I.D. COMMENTS FROM STUDENT REPRESENTATIVE**

Audrey Ing provided a report on high school registration and first week of school activities.

**I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, said everyone is ready to support student achievement and meet challenges associated with the start of a new school year; acknowledged teachers for using personal time to get ready for their students; spoke about funding for education; said the negotiating teams will be meeting soon; and wished everyone a good school year.

Danny Hernandez, CSEA President, said CSEA held its 93<sup>rd</sup> Annual Conference on July 29 through August 2, and extended an invitation to Board members to attend in the future; said that on October 12 CSEA will have a Maintenance and Operations academy at Upland HS, which will include various trainings including ALICE training and other topics; announced the paraeducator conference on March 17 through 19, 2020, in Ontario; and extended well wishes to everyone for the school year.

Tom Mackessy, CHAMP President, announced that ACSA Region 12 administrator of the year nominations are now open; said CHAMP is having its first meeting tomorrow morning at Denny's Restaurant located in Chino Hills at 6:00 a.m.; said tomorrow is the end of the first week of school; and recognized the HVAC team for addressing cooling issues at some of the schools.

**I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

Robert Martinez, Chino Community Services Commission, thanked the Board for his appointment to the commission and said he is looking forward to representing the school District; Melissa Comani, Field Representative, 4<sup>th</sup> District Supervisor Curt Hagman, announced a document shredding event in recognition of National Crime Prevention Month scheduled for Saturday, October 26 in Chino.

**I.G. CHANGES AND DELETIONS**

The following change was read into the record: Item III.D.2., Agreements for Contractor/Consultant Services, page 66, under contract F-1920-029 Placeworks, correct the amount to read \$59,252.00.

**II. ACTION**

**II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**II.A.1. Public Hearing Regarding the Sufficiency of Instructional Materials 2019/2020 and Adoption of Resolution 2019/2020-10 for Cal Aero Preserve Academy K Through 6**

President Na opened the public hearing at 7:45 p.m., there were no speakers and the hearing was closed at 7:45 p.m. Moved (Gagnier) seconded (Blair) carried unanimously (5-0) adopt Resolution 2019/2020-10 for Cal Aero Preserve Academy K through 6. Student representative voted yes.

**III. CONSENT**

Lee Guenveur, Steve Quintana, Brandan Rechsteiner, Jason Gorospe, Lisa Carson, Gina Gleason, and Jennifer Zhao addressed the Board regarding Item III.C.2.

Moved (Blair) seconded (Cruz) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

**III.A. ADMINISTRATION**

**III.A.1. Minutes of the Special Meeting of July 13, 2019, and Regular Meeting of July 18, 2019**

Approved the minutes of the special meeting of July 13, 2019, and regular meeting of July 18, 2019.

**III.A.2. Revision of Bylaws of the Board 9320—Meetings and Notices**

Approved the revision of Bylaws of the Board 9320—Meetings and Notices.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. 2019/2020 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Approved/ratified the 2019/2020 applications to operate fundraising activities and other activities for the benefit of students.

**III.B.3. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.4. Donations**

Accepted the donations.

**III.B.5. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and The Tao Firm.

**III.B.6. Transfer of Funds for the 2018/2019 Unpaid Meal Balances/Bad Debt**

Approved the transfer of funds for the 2018/2019 unpaid meal balances/bad debt.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. School-Sponsored Trips**

Approved/ratified the school-sponsored trips for Eagle Canyon ES, Magnolia JHS, and Townsend JHS.

**III.C.2. New Junior High and High School Comprehensive Sexual Health and HIV/AIDS Prevention Education Instructional Materials Adoption for Grades 7 Through 12**

Moved (Na) seconded (Blair) motion carried (3-2, Cruz and Na voted no) to approve the new junior high and high school Comprehensive Sexual Health and HIV/AIDS Prevention Education Instructional Materials Adoption for Grades 7 through 12 as follows: Junior High School Curriculum—Chino Valley Unified School District, Comprehensive Sexual Health and HIV/AIDS Prevention Education, Department of Health Services. 2019., and High School Curriculum—California Department of Education, California Department of Public Health, Federal Office of Adolescent Health, Positive Prevention PLUS, Sexual Health Education for California Youth, Kim Robert Clark, MPH and Christine Janet Ridley, RN, MEd. 2015. Student representative voted yes.

**III.C.3. New Course: Introduction to Film and Video Production**

Approved the new course Introduction to Film and Video Production.

**III.C.4. Revision of Board Policy 6171 Instruction—Title 1 Programs**

Approved the revision of Board Policy 6171 Instruction—Title 1 Programs.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Resolutions 2019/2020-06, 2019/2020-07, 2019/2020-08, and 2019/2020-09 for Authorization to Utilize Piggyback Contracts**

Adopted Resolutions 2019/2020-06, 2019/2020-07, 2019/2020-08, and 2019/2020-09 for authorization to utilize piggyback contracts.

**III.D.5. Notice of Completion for CUPCCAA Bid 18-19-28I, Cattle ES Poured in Place Resurfacing Installation**

Approved the Notice of Completion for CUPCCAA Bid 18-19-28I, Cattle ES Poured in Place Resurfacing Installation.

**III.D.6. Request for Proposal No. 19-20-03, Nutrition Services—Bread**

Awarded RFP No. 19-20-03, Nutrition Services—Bread to Moreno Brothers Distributing.

**III.D.7. Request for Proposal No. 19-20-04, Nutrition Services—Fresh Produce**

Awarded RFP No. 19-20-04, Nutrition Services—Fresh Produce to Loewy Enterprises dba Sunrise Produce.

**III.D.8. Rejection of Bid 19-20-02F, Briggs K-8 New Science Lab Building and Authorization to Re-bid**

Rejected the bids received for Bid 19-20-02F, Briggs K-8 New Science Lab Building, and authorized staff to re-bid the project.

**III.D.9. Change Orders for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project**

Approved the change orders for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. Rejection of Claim**

Rejected the claim and referred it to the District's insurance adjuster.

**III.E.3. Student Internship Agreement with National University**

Approved the student internship agreement with National University.

<p><b>IV. INFORMATION</b></p>
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**IV.A. ADMINISTRATION**

**IV.A.1. Revision of Bylaws of the Board E 9000—Board Protocols**

Received for information the revision of Bylaws of the Board E 9000—Board Protocols.

**IV.B. BUSINESS SERVICES**

**IV.B.1. Revision of Board Policy and Administrative Regulation 1230 Community Relations—School-Connected Organizations**

Received for information the revision of Board Policy and Administrative Regulation 1230 Community Relations—School-Connected Organizations.

**IV.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.C.1. 2018/2019 Second Semester Student Expulsion Report**

Received for information the 2018/2019 Second Semester Student Expulsion Report.

**IV.C.2. Revision of Board Policy 6142.92 Instruction—Mathematics Instruction**

Received for information the revision of Board Policy 6142.92 Instruction—Mathematics Instruction.

**IV.C.3. Revision of Board Policy and New Administrative Regulation 6152.1 Instruction—Placement in Mathematic Courses**

Received for information the revision of Board Policy and new Administrative Regulation 6152.1 Instruction—Placement in Mathematics Courses.

**IV.C.4. Revision of Board Policy 6190 Instruction—Evaluation of the Instructional Program**

Received for information the revision of Board Policy 6190 Instruction—Evaluation of the Instructional Program.

**V. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

Joe Schaffer welcomed everyone back for the 2019/2020 school year; asked that the Chino Hills HS student who was injured early in the week be kept in our thoughts and prayers; highlighted a certificated retiree from Rolling Ridge ES; attended Assembly member Freddie Rodriguez's community open house event on July 20; met with Cynthia Moran, Chino Hills mayor, and Ben Montgomery, city manager; provided a Baldy View ROP committee report; and extended well wishes for the evening.

Christina Gagnier welcomed everyone back; and said she will be hosting additional community coffee events.

Andrew Cruz said that children make memories and experiences in school.

Irene Hernandez-Blair spoke about status of online registration; and spoke about school drop off and pickup concerns, and asked if it is possible to meet with local law enforcement to change red curbs to yellow for drop off and pick up purposes.

Superintendent Enfield welcomed Audrey Ing to the Board of Education as student representative, and commended her school activity report; thanked classified employees for getting schools up and running; and thanked certificated employees for the time spent in preparation for the school year.

President Na thanked teachers and CSEA members for what they do for our students; acknowledged a member of the public for his attendance at the meeting; acknowledged staff for coordinating the leadership challenge program; and acknowledged Communications Director Imee Perius.

**VI. ADJOURNMENT**

President Na adjourned the regular meeting of the Board of Education at 8:48 p.m.

  
James Na, President

  
Andrew Cruz, Clerk